

St. Lawrence's P & F **Minutes of Meeting**

Held on Monday, 14th May 2018
In Staff Room

Opened at 7.10pm
Closed at 8.30pm

Chair: Gemma Moore

Opening Prayer: Therese Asplin

Attendance: Nareve Wesley, Shannon Wegert, Crystelle Tapper, Aleisha Grover, Gemma Moore, Britt McDonald, Therese Asplin.

Apologies: Wendy Dunn, Margot Bell.

Minutes from Last Meeting

Minutes tabled by: Britt McDonald

2nd by Aleisha Grover

1. Business Arising

1.1 Fete Wind Up & Thank You

Fete Thank You night to take place on Friday May 25th from 5-7pm at school in the undercover area. Nareve Wesley will arrange catering for the evening.

1.2 Jump n Bump Equipment List

This item has become null and void. Business has been Purchased.

2. Correspondence In

2.1 PFFWA Conference Information

3. Correspondence Out

3.1 Nil

4. Treasurer's Report

Treasurer's report distributed at meeting. Refer Attached.

Tabled: Shannon Wegert 2nd: Britt McDonald
Report accepted unanimously.

That the remainder \$20,000 of the \$100,000 promised donated to the school with adequate funds still available.

Motion: A donation of \$20,000 to the School

Tabled: Shannon Wegert 2nd: Crystelle Tapper
Motion passed unanimously.

5. Principal's Report

Principal's report distributed at meeting. Refer attached.

6. School Board Report

School Board is to next meet on Monday 19th March 2018

The Board were also keen to find out where the P&F donation to the school had been distributed.

The remainder of the fencing around the school will be completed in 2020.

7. Upcoming Events

25th May 2018- P&F Thank You Night

27th May 2018- Communion Week

11th June 2018- Naidoc Week

22nd June 2018- School Disco

Future Event Dates

30th November 2018- Christmas Carols on the Green

8. General Business

Agenda Items:

8.1 Easter Raffle Follow Up

Tammy O'Malley and Bec Crawford organised the Easter Raffle for 2018.

8.2 School Disco (proposed date 15th June 2018)

Fiona Brennan is moving on from organising the School Disco. Alana De San Miguel will organise for 2018.

Motion: Pre-Approve \$1,000 spending for the School Disco

Tabled: Gemma Moore **2nd:** Crystelle Tapper
Motion passed unanimously.

8.3 Fete Co-Ordinator advert for 2018

Nareve has stepped down from the role of Fete Coordinator. The idea of creating sub committees was discussed and will explore this option further for next year.

8.4 Repairs to signs for Fete- Nareve Wesley

Fete signs require repairs prior to the Fete in 2019.

Motion: Pre-Approve \$1,000 spending for repairs to the signs or to be replaced pending price.

Tabled: Nareve Wesley **2nd:** Crystelle Tapper
Motion passed unanimously.

8.5 Sea Containers moved/ painted (associated costs)

The sea containers have been moved adjacent the car park from the school boundary fence near nature playground. The school has covered all costs associated and there is no cost to the P&F.

8.6 Breakdown of donation and what it went towards and the promised donation.

Therese presented a document that highlighted the requested information. The donation of \$80,000 went towards projects completed in 2017. The value of these projects was over \$140,000.

- New rear doors, patios, pathways, fencing and landscaping to the Kindy area.

- New technology to assist students with additional needs.
- New technology for the arts department.
- Extension of the Pre Primary playground
- New furniture to the library
- New classroom furniture for Year 4
- New air-conditioner to library resource area.

8.7 Fete 2019

The date for the 2019 St Lawrence's Primary School Fete was discussed and set.

Sunday 24th March 2019.

Next meeting - Monday 18th June 2018, 7.00pm

Meeting Closed 8.30pm