

# ST LAWRENCE'S SCHOOL BLUFF POINT

*Love and Serve the Lord*



## Position Vacant

### 0.6 FTE Part Time Maintenance and Grounds Team Member

**Position details:** Applications are invited to join St Lawrence's Primary School, Bluff Point, as a part time member of our Maintenance and Grounds department. The successful applicant will undertake a range of daily activities such as:

- Presenting well maintained gardens and grounds
- Carrying out general maintenance requests
- Assisting with the co-ordination of trades as required
- Working collaboratively with other grounds and maintenance staff
- Waste management
- Event setup (such as carnivals, assemblies etc)

**Hours and days are negotiable, and the position can be structured to align with school hours where possible.**

#### Selection criteria:

Applicants must be able to demonstrate a high degree of proficiency in the following areas:

- Applicants must be prepared to support the Catholic ethos in the performance of their duties
- Experience in horticulture/groundskeeping and/or maintenance desirable
- Have effective oral, digital and written communication skills, including the ability to interact with students, parents and staff
- Initiative, ability to work independently and contribute positively to a team environment
- Ability to carry out physical tasks of the position including bending and heavy lifting of goods, tools and equipment, and furniture
- Ability to provide and maintain a safe working environment, ensuring compliance with work health and safety legislation

#### Qualifications required:

- A trade qualification an appropriate field is desirable but not essential
- Have or be willing to obtain a Working with Children Card
- Have or be willing to obtain a Nationally Coordinated Criminal History Check
- Valid driver's license

Applications for this position close on **Monday, 2 March 2026**. Please be advised that the application deadline may close earlier than originally stated. We reserve the right to close the advertisement early if a suitable candidate is identified. If you're interested in this role, we encourage you to submit your application as soon as possible to ensure consideration.

Interested applicants **must** submit a Non-Teaching Application Form, short summary addressing the selection criteria and their curriculum vitae, including the names and contact numbers of at least two work related referees (current/past line managers), addressed to The Principal to: [employment@stlps.wa.edu.au](mailto:employment@stlps.wa.edu.au). Application forms and further information about the role can be found on our website: [www.stlps.wa.edu.au](http://www.stlps.wa.edu.au).

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