



# St Lawrence's Primary School Bluff Point

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## PAYMENT OPTION FORM 2020

All fees are due and payable 14 days after date of issue of Annual Fee Statement (Option 1) unless four equal instalments (Option 2) or approved payment arrangements (Option 3) are preferred. Please note, unless otherwise arranged or a prior agreement is in place, all fees for Option 2 and Option 3 must be settled by **Friday, 20 November 2020**.

### Payment Options

#### Option 1. Full Payment of Fees in one Instalment by Due Date

Complete, sign and return the Payment Agreement below, selecting Option 1.

The full payment of fees is due and payable 14 days after date of issue of Annual Fee Statement. Payment can be made in person using your credit card, cash or cheque or by credit card over the telephone or BPAY.

#### Option 2. Four Equal Instalments

Complete, sign and return the Payment Agreement below, selecting Option 2

The four equal instalments are payable on or before the following dates:

- Friday, 27 March 2020,
- Friday, 12 June 2020,
- Friday, 11 September 2020,
- Friday, 20 November 2020

Instalments can be made in person using your credit card, cash or cheque or by credit card over the telephone or BPAY.

#### Option 3. Approved Progressive Payments Approved Payment Arrangement

Complete, sign and return the Payment Agreement below, selecting Option 3

- 40 weekly payments
- 20 fortnightly payments
- 10 monthly payments

Progress payments can be made by Direct Debit payment arrangements. Complete, sign and return the Payment Agreement below, selecting Option 3, PLUS Complete and return the Direct Debit Request & Authority form (on reverse) showing your account details. No bank fees are charged. **If you already have an agreement in place, please indicate at Option 3**

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Please Complete and Return to the Finance Office no later than **Friday, 6 March 2020**

### St Lawrence's Bluff Point Payment Agreement 2020

Family Name:  Eldest Student Name:

Please be advised that I/we wish to pay School Fees with the following option (please ✓):

- Option 1** Full Payment of Fees  
(please ✓)  In Person  BPAY  Cheque Enclosed
- Option 2** Four Equal Instalments  
(please ✓)  In Person  BPAY  Cheque Enclosed
- Option 3**  Approved Progress Payments (Direct Debit Authority form completed)  Prior Agreement

DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_ SIGNATURE: \_\_\_\_\_

FAMILY CODE: \_\_\_\_\_  
(Refer to Annual Fee Statement)

#### OFFICE USE ONLY

Date Actioned: \_\_\_\_/\_\_\_\_/\_\_\_\_ Actioned By: \_\_\_\_\_